



# AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	NO. EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:		ROOM/EXHIBIT BOOTH NO.:
STREET ADDRESS:	CITY & STATE :		ZIP CODE:
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
ORDERED BY:			

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

➤ If you have a special request or need additional equipment, please call Michael Andrade at 415.539.0115.  
Email completed form to psavhiltonsf@psav.com

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.**

VIDEO/DATA DISPLAY	QTY	PRICE
Blu-ray Player		\$ 155
LCD Projector		\$ 560
AUDIO EQUIPMENT	QTY	PRICE
Wired Microphone: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 80
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 235
Wireless Headset Microphone: <i>Headset only. Mic will require wireless microphone unit to operate.</i>		\$ 95
Individual Small Powered Speaker (up to five people)		\$ 96
Sound System: (2) speakers (2) stands (1) Mixer Wired Microphone (up to 20 people)		\$ 525
4-Channel Mixer		\$ 85
ACCESSORIES	QTY	PRICE
Tripod Screens: 5', 6', 7' or 8'		\$ 105
42"- 54" Rolling Cart w/Black Skirt		\$ 50

MONITORS	QTY	PRICE
32" LCD Monitor (table stand)		\$ 295
46" Monitor (with floor stand)		\$ 775
55" Monitor (with floor stand)		\$ 970
65" Monitor (dual-post stand)		\$ 1,075
INTERNET ACCESS	QTY	PRICE
Wired Internet Connection (initial)		\$ 600
Wireless Internet Connection (initial)		\$ 500
Additional Connections (wired or wireless)		\$ 100
Dedicated Bandwidth	Please contact PSAV for quote	
CUSTOM ITEMS	QTY	PRICE
Laptop Computer		\$ 250
Power Strip & Extension Cord Package		\$ 40
Post-it Flip Chart Package		\$ 100
		\$

## ORDERING INSTRUCTIONS

**To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.**

Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable sales tax on equipment rental.

**TAX-EXEMPT STATUS** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

### CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

**Labor and/or service charges may apply, and/or loss damage waiver.**

**SPECIAL REQUESTS** Please add any items not listed above that you require.


